

WABASH **COLLEGE**

MEMORANDUM

June 15, 2017

To: Faculty and Staff
From: President's Office
Re: Office Hours and Holidays for 2017-2018

Wabash College offices will be open from 8:00 a.m. to noon and 1:00 p.m. to 4:30 p.m. Monday through Friday. Offices will be closed in 2017-18 for the following holidays:

Independence Day

Offices closed on Tuesday, July 4, 2017

Labor Day

Some offices are open Monday, September 4, 2017

Since classes are in session, offices that work directly with students will be staffed and open on this date.

Thanksgiving

Offices closed Thursday, November 23 and Friday, November 24, 2017

Winter Break

Offices closed Monday, December 25, 2017 through Monday, January 1, 2018

Memorial Day

Offices closed Monday, May 28, 2018

Independence Day

Offices closed Wednesday, July 4, 2018